BBSRC Flexible Talent Mobility Account ‘Growing Relationships’ fund

**Background**

The University of Cambridge has been awarded a Flexible Talent Mobility Account (FTMA) by the BBSRC. The FTMA is targeted at talented early-career (postdoctoral or equivalent) researchers, and is intended to ***support the exchange of personnel, perspectives and knowledge, skills and expertise between the academic and industrial sectors***.

The Growing Relationships fund uses part of our FTMA to help University of Cambridge postdoctoral researchers to engage with industry by:

* Participating in conferences with a high proportion of industry delegates
* Attending industry-led events, such as trade fairs
* Visiting a company (or multiple companies) to explore potential avenues for collaboration

The fund is administered by the [Bioscience Impact Team](http://www.bio.cam.ac.uk/impact), and we can:

* Assist in identifying a suitable event in your area of research
* Help to identify a potential industry/other non-academic partner
* Give guidance on how to present your research to industry
* Attend meetings with (potential) industry partners
* Advise on types of translational funding available for follow-on collaboration

*This support is not a condition of the funding, but is available to you if you wish.*

**Guidelines**

**Who can apply?**

Postdoctoral or equivalent early-career researchers, i.e. those who have not established an independent academic research group or held an equivalent independent post in industry. Your research must be within the remit of the BBSRC. Please see <https://bbsrc.ukri.org/research/science-remit/> for a definition.

This fund is also open to postdocs who *do not* currently work in BBSRC’s remit but wish to use this fund to explore the potential and make connections within BBSRC’s remit. Please contact Dr Vibhuti Patel to discuss in advance of your application if this is the case: [vibhuti.patel@admin.cam.ac.uk](mailto:vibhuti.patel@admin.cam.ac.uk), (7)64799

**Timeframe**

Applications will be accepted on a rolling basis up to **31 January 2019**.

The available funding must be spent by **31 March 2019**; we can cover registration and travel costs for events taking place after this date, as long as expenditure can be processed in advance by the deadline.

**Eligible costs**

Up to a total of £3000 per application, we will fund:

* Registration costs to attend conference/event
* Travel and accommodation
* Subsistence to a reasonable level (approx. £50 per day)
* Printing of a poster to present at conference/event (if applicable)
* Business cards

**Application process**

* Complete the application form (included in this document, below) and email to Dr Vibhuti Patel, [vibhuti.patel@admin.cam.ac.uk](mailto:vibhuti.patel@admin.cam.ac.uk) (cc: [bioscienceimpactteam@admin.cam.ac.uk](mailto:bioscienceimpactteam@admin.cam.ac.uk))
* Please provide evidence of the predicted costs, e.g. screenshot of event, email from industry contact.
* Please attached an up-to-date, two-page CV and a letter of support from your group leader.
* Successful applicants will be contacted within 2 weeks of confirmed receipt of application. If this timeframe does not fit your application (for example due to an early bird discount deadline) please contact Vibhuti Patel before submission.

**Assessment**

Your application will be assessed by the Bioscience Impact Team against the following criteria:

* Potential benefit to applicant
* Proportion/type/relevance of industry at event/meeting
* Relevance to BBSRC’s strategic priorities
* Opportunity to present (at event or internally when visiting industry partner)

**Award conditions and final report**

* Funding will be dispersed using the usual financial regulations and systems. Funds must be spent in accordance with the terms and conditions of the BBSRC.
* Recipients will be required to provide a brief report after the event. A copy of the final report form is included at the end of this document. Failure to complete a final report will result in the invoice not being paid.
* Successful applicants will receive an award letter stating the maximum amount of funding that can be claimed. Please retain all receipts and evidence.
* Your department will need to submit an invoice, attaching copies of all receipts and the final report form, and stating the reference number as per the award letter.
* Any questions regarding the scheme should be directed to Dr Vibhuti Patel, (7)64799.

**BBSRC FTMA Growing Relationships Application Form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  | | Email Address |  |
| Head of Group/PI |  | | Phone number |  |
| Department/Institution |  | | Department Accounts contact |  |
| Date of application |  | |
| Details of event/meeting | | | | |
| Name of event/ Name of company | |  | | |
| Date(s)  (if known, otherwise provide an indication of timescale) | |  | | |
| Location | |  | | |
| Have you been to this event/met this company before? (please provide details) | |  | | |
| How will attending this event/meeting benefit you? | |  | | |
| How does this event/meeting align with BBSRC’s strategic priorities? | |  | | |
| **Trade fairs/conference only:** What industry will be at this event? Have you been in contact with them before? | |  | | |
| Costs requested - please provide estimates if need be and attach all available evidence. Your application is more likely to be processed quickly if you supply all the supporting evidence. | | | | |
| Travel | |  | | |
| Ticket cost | |  | | |
| Poster printing and laminating | |  | | |
| Business cards | |  | | |
| Other costs (please state) | |  | | |
| **DEPARTMENTAL ADMINISTRATIVE AUTHORITY:** I confirm that the application has been submitted with the agreement of the department and, if awarded, I will invoice the Bioscience Impact Team for costs. | | | | |
| Name: | | Signature: | | Date: |

Please collate all evidence and submit as a single document to Dr Vibhuti Patel via email: vibhuti.patel@admin.cam.ac.uk

**BBSRC FTMA Growing Relationships Fund** **Final Report Form**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Email Address |  |
| Department/Institution |  | Phone number |  |
| Details of event/meeting | | | |
| Name of event/company visited |  | | |
| Date(s) |  | | |
| Location |  | | |
| Did you present at the event/meeting?  Please provide details. |  | | |
| Who did you meet? |  | | |
| What will you do to follow up? |  | | |
| What can the Bioscience Impact Team do to further help you? |  | | |
| Would you recommend this event/company to others?  Please give details of who might be interested. |  | | |

Please fill in this form and submit along with the invoice for costs to Vibhuti Patel via email ([vibhuti.patel@admin.cam.ac.uk](mailto:vibhuti.patel@admin.cam.ac.uk)) within one month of the event/meeting.

Please contact the Bioscience Impact Team if you require any assistance in following up connections or ideas generated at the event.